



Detailed Agenda for the **Sixth** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **12:00 noon** on **25th April 2019** in **A-Block Room No. A-306**



SGT UNIVERSITY

Meeting Notice & Agenda

From: Director IQAC

To: All IQAC Members

CC: Hon'ble GB, Pro-Chancellor

Date: 21st April 2019

The 6th meeting of Internal Quality Assurance Cell (IQAC), to be held on 25th

April 2019 at 12:00 noon in A-Block Room No. A-306

The 6th meeting of the Internal Quality Assurance Cell (IQAC) shall be held on **25th April 2019 at 12:00 noon in A-Block Room No. A-306**. The following members are requested to make it convenient to attend:-

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiior IQAC
- 3) Dr S.C Mahapatra, Dean academic affairs
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G. N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The Agenda of the meeting shall be as under:

WELCOME ADDRESS BY DIRECTOR IQAC

ITEM NO. 1: NAAC data compilation

ITEM NO. 2: University central response

ITEM NO.3 Student feedback

ITEM NO.4 Reconstitution of IQAC

ITEM NO.5: Any table agenda


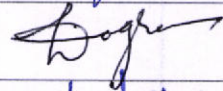

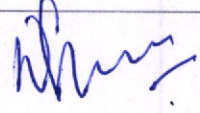
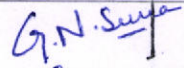
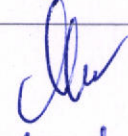
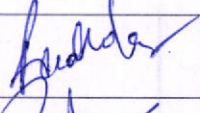
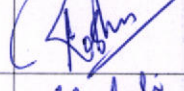
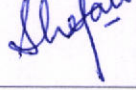

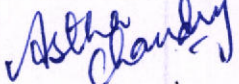
Regards,

Dr. M.S.Sidhu
Director
IQAC

Attendance Sheet for the 6th Meeting of Internal Quality Assurance Cell (IQAC)

25th April 2019

Members Present:

Sr.No	Name of the Members	Signatures
1	Dr M.S Sidhu, Director IQAC	
2	Dr T.D Dogra, Advsiior IQAC	
3	Dr S.C Mahapatra, Dean academic affairs	
4	Dr. Waheeda Khan, Dean International relations and Teacher IQAC	
5	Dr G. N Suma, Asso Dean R&D, and teacher IQAC	
6	Dr Manpreet Arora, Member Alumni relations, IQAC	
7	Dr. Radhika Rai, Member Alumni relations, IQAC	
8	Dr Reshu Madan, Member Alumni relations IQAC	
9	Dr. Shefali Phogat, Member Alumni relations IQAC	
10	Dr Amit Bhardwaj. Sub Dean and Teacher IQAC	
11	Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC	



**Minutes of the Sixth Meeting of Internal
Quality Assurance Cell, SGT University
held on 25th April 2019 at 12:00 noon in
A Block Room No. A-306**

**SGT University
Budhera, Gurugram-Badli Road
Gurugram (Haryana)-122505**



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 6th meeting of IQAC

The 6th formal meeting of IQAC committee took place on 25th April 2019 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

- 1) **Assess the progress of NAAC data compilation**
- 2) **Update about other activities of IQAC**
- 3) **Reconstitution of IQAC**

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsior IQAC
- 3) Dr S.C Mohapatra, Dean academic affairs
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The Chairman of the meeting, Dr M.S. Sidhu apprised the members about the status of NAAC data compilation. The steering committee and the chief coordinators for each criteria were updated and the data received from all faculties was compiled and shared with members for verification.
- 2) It was urged by Director IQAC to verify each data at individual level so that all the mistakes can be corrected and appropriate data can be added to SSR.

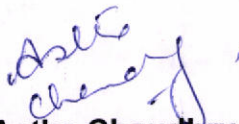
A handwritten signature in blue ink, likely belonging to the Director of IQAC, Dr. M.S. Sidhu.




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- 3) Some of the University central responses were delegated to particular faculties for framing of appropriate responses.
- 4) The parallel activities of IQAC were discussed.
- 5) The members were apprised of the MDP (management development program) on Leadership skills organized by IQAC from 29th April to 2nd May 2019. The list of participants and module of the workshop was discussed with the members.
- 6) The feedback obtained in the last 2-3 months regarding the syllabus and curriculum from stakeholders namely students, teachers and alumni were analyzed and discussed. The general feedback about University and feedback of quality of teaching in each faculty from the students was also discussed. The action taken reports from individual faculties were also screened and forwarded to registrar for further implementation.
- 7) Since some of the members of IQAC had left the institution, so it was deliberated that IQAC needed to be reconstituted. All the members were asked for their suggestions and some names were shortlisted and the revised constitution was approved by members to be forwarded to registrar for notification.
- 8) The director expressed his gratitude to all members for their participation and tremendous cooperation throughout the NAAC data compilation.
- 9) The meeting concluded with the Vote of Thanks from the Chairman.

Minutes recorded by


Dr Astha Chaudhry
(Member secretary, IQAC)

Minutes Approved by


Dr M.S Sidhu
(Director, IQAC)

