



Internal Quality Assurance Cell , SGT University

(Chandu Bhudhera Road, Gurugram Badli Road, Gurugram, Haryana-122505)

Action Taken Report

The action taken by the Internal Quality Assurance Cell (IQAC) as suggested and recommended by the IQAC director and team members in the meetings held on January 28th, 2020.

Plan of Action	Achievements/Outcomes
Signages fixation	Signages has been approved. The planning department has been instructed to fix proper signages at the designated locations across the university.
NAAC presentation	Team IQAC is preparing a detailed presentation for Vice chancellor. The templates for Deans presentations are provided to all the Deans for developing faculty level presentations. Few presentations have been received which are under analysis by Director IQAC. Afterwards, Deans would be requested to present their faculty through presentation.
Academic audit and mock inspection	IQAC is preparing draft/SOP for academic audit and mock inspection. Academic audit committees have been constituted for the same as per the requirements. IQAC has prepared guidelines and pre-evaluation forms for the same.
Smart classes	Planning department is working to develop smart classroom with across all the faculties.
Library and e-resource utilization	Instructions have been given to the students and faculty members to maximize the use of library and e-resource utilization. The library hours are not the part of teaching time-table.



Director IQAC