

SGT UNIVERSITY

Performa for research incentive for Publishing paper in SCOPUS/WOS/UGC CARE/PUBMED indexed journals

1. Name of the Faculty member: _____
2. Name of Department/ Faculty: _____
3. Title of the paper: _____
4. Name of the authors with Academic affiliations: _____

5. Name of the Journal: _____
6. ISSN Number: _____
7. Date of the publication: _____
8. Indexing of Journal: _____
9. Recommendation/ Remarks of the Dean: _____

10. Bank Details:

Beneficiary Name (as per bank record):	
Bank Name:	
Bank Address:	
A/c No.:	
IFSC code:	
Mobile No.:	

List of Enclosures:

- Covering letter
- Duly filled & forwarded Application form
- Attached copy of published paper
- Proof of Journal indexing in Scopus/WoS/UGC care/PubMed

Date of Submission:

Signature of the Applicant

Head of Department

Dean of Faculty

Steps for application and sanction of research incentive for publishing paper in SCOPUS/WoS/UGC Care Indexed Journals:

- (i) The completed application form with all the mentioned enclosures, duly forwarded by the Dean, is to be sent to the office of Dean, Research & Development.
- (ii) The Office of Dean, Research & Development will check the submitted paper for its value and recommend to VC office for approval.
- (iii) All the required enclosures are mandatory.

PI note:

The Dean has to check thoroughly for the eligibility and then forward with remarks/ recommendations (According to the current research promotion policy guidelines)