



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved University) GURGAON, Delhi-NCR

FACULTY OF NURSING

SGTU/FNUR/2019/

DATE- 10.05.2019

MINUTES OF THE MEETING OF THE FEEDBACK COMMITTEE OF THE FACULTY OF NURSING HELD UNDER THE CHAIRMANSHIP OF THE DEAN, FACULTY OF NURSING IN THE OFFICE OF THE DEAN ON 10.05.2019 AT 02.00 P.M.

The following members were present:

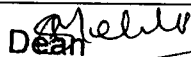
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|--|---|-------------|
| 1. Prof. Santosh Mehta, Dean, Faculty of Nursing, SGT University | - | Chairperson |
| 2. Prof. KVS Chaudhary, Add. Dean, Faculty of Nursing | - | Member |
| 3. Mrs. Soma Kumari, Professor, Faculty of Nursing, SGT University | - | Member |
| 4. Mr. Sunil Kumar Dular, Associate Professor, Faculty of Nursing | - | Member |
| 5. Mr. Anoop Masih Sandhu, Associate Professor, Faculty of Nursing | - | Member |
| 6. Ms. Sarika Yadav, Assistant Professor, Faculty of Nursing | - | Member |
| 7. Ms. Ritu Yadav, Assistant Professor, Faculty of Nursing | - | Member |

The Dean Faculty of Nursing welcomed all the members and detailed agendas which are attached with the minutes were placed before the members for deliberation, consideration and approval.


ACTION TO BE TAKEN ON STUDENT'S FEEDBACK

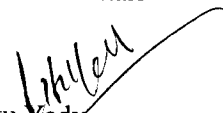
S no.	Feedback	Action Taken
1	Content of course is based on current professional needs and demand-	Course curriculum was rated as very good to excellent by approx students (75%). Efforts will be made to revise and make it relevant to the employers needs oriented by regular revision. Simulation based training with advanced techniques in consultation with experts from academics.
2.	Practical's/Labs are given equal importance	About 80% of the students rated practical and lab training good to excellent. For coming session; it has been planned to involve simulation training at NRSC centre. Increase no of lab Demonstration and clinical presentation in the wards for the students to strengthen their clinical skills. The practical session will be planned to more interactive and need based.
3.	The practicals/lab experiments enhanced understanding of concepts of theory	65% of students rated it as excellent. Practical sessions are given more importance as that of theory, it will be planned to give more weight age to practical experience in lab and hospital setting and community setting.
4.	Course content enhances technical skills to practice profession	68% students rated it as very good to excellent. Content of courses taught is in accordance with the current requirement. It was decided to make it more technical by including latest advancements and make it enhance their understanding of advance techniques and updated equipment for caring out nursing procedure.
	Adequate reference books are	89% of students mentioned about availability of sufficient books in

5.	available in Library	library. It was decided to review list of reference books and add latest edition of books and journals
6.	Appropriate reference material (print & online) is provided	57% of students rated it as excellent. Library hours or time will be allocated in the time table. It was decided that the availability, user-friendliness and sufficiency of reference sources would be further increased.
7.	Teaching methods encourage your participation in learning	73% students rated it as excellent. Latest teaching methodologies have been incorporated in the curriculum, it was decided to make teaching methodologies more interactive and student centric which will enhance student interest and learning. Integrated teachings, group discussions, hands on sessions would be given more emphasis.
8.	Teacher is responsive to students needs and problems	72% of students rated it as excellent. Mentor mentee meeting to solve their problems and are sensitive to individual need of the students. It was decided to conduct remedial classes for slow learners as is always done by the faculty and review their progress.
9.	The teacher's ability in explaining areas of confusion	70% of students rated it as excellent. It was decided that all the teachers will prepare the lesson plan for topic before taking the class so as to clear even the minutest of doubts raised by students so that there is no confusion.
10.	Overall environment in the class is conducive to learning	65% of students rated it as excellent. It was decided to foster an environment and atmosphere that enhance learning by creating a communal atmosphere in classrooms with a climate and culture conducive to learning
11.	The contents of syllabus were appropriately sequenced	Majority of students rated it as excellent. basics or fundamentals of the subjects be placed and taught early in the curriculum with difficult topics later on
12.	The course content stimulated your interest in the subject area	Majority of students rated it as excellent; it was decided to deliver the content in a way that it encourage more of student participation and better learning. Students will be given opportunities to work in clinical area of their choice for more hours. Student centric learning should be emphasized for the same.
13.	Syllabus was covered well within time	It was decided to stick on rotation plan so that syllabus can be covered timely and sufficient time is given to students for revisions
14.	Tests and examinations are conducted well within time	It was decided to stick to the dates and inform well in advance to the students, about monthly exams, class tests and internal exams. Unit tests will be planned for constant learning.
15.	The sequence of internal/Sessional examinations is helpful in covering the whole course content	Most students were satisfied with this point.
16.	Rate your experience with the inclusion of Objective type Questions in the Exam paper	It was decided to cover all variety of objective type questions in final exam and provide some sample papers to questions that will enhance their understanding of answering those questions
17.	Rate your satisfaction with the examination and evaluation pattern of the university	Most students were satisfied with this point.


Dean

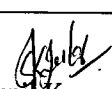
Prof. Sanjiv Mehta
Faculty of Nursing
SGT University
Budhera, Gurugram



Mrs. Soma Kumari


Ms. Ritu Yadav


Prof. KVS Chaudhary


Mr. Anoop Masih Sandhu


Mr. Sunil Kumar Dular


Ms. Sarika Yadav



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The following members were present:

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| 3. Mr. Sunil Kumar Dular, Associate Professor, Faculty of Nursing | - | Member |
| 4. Mr. Anoop Masih Sandhu, Associate Professor, Faculty of Nursing | - | Member |
| 5. Ms. M. Laxmi, Associate Professor, Faculty of Nursing | - | Member |
| 6. Ms. Sarika Yadav, Assistant Professor, Faculty of Nursing | - | Member |
| 7. Ms. Shweta Handa, Assistant Professor, Faculty of Nursing | - | Member |

The Dean Faculty of Nursing welcomed all the members and detailed agendas which are attached with the minutes were placed before the members for deliberation, consideration and approval.

ACTION TAKEN REPORT ON PARENT'S FEEDBACK

S.No.	Question	ACTION TAKEN REPORT
1.	Overall personality development of your ward	(64%) of the parents have responded the questions in very good and excellent category. ➤ Planning to involve various advanced teaching methodology like panel discussion, group discussion, interactive sessions and more of role plays for the overall development. ➤ Started with more cultural, sports and hobby club for the overall development of personality.
2.	Importance to practical classes	(81%) of the parents have responded the questions in very good and excellent category. ➤ For coming session; it has been planned to involve simulation training, lab. Demonstration and clinical presentation in the wards for the students to strengthen their clinical skills.
3.	Regular field/industry visits for practical learning	(55%) of the parents have responded the questions in very good and excellent category. ➤ Planning to involve more field visits in various settings like: NGOs, old age home, orphan age, water treatment plant to enhance their practical learning.
4.	Ambience of the university for effective delivery of academics	(77%) of the parents have responded the questions in very good and excellent category. ➤ It is planned to have independent involvement of students in various departmental programme with

		proper guidance to develop their leadership skills and get more familiar with the university norms and policies.
5.	Infrastructure facilities in institution for learning(lecture theatres/library/computer lab. etc)	(82%) of the parents have responded the questions in very good and excellent category. ➤ Planned to incorporate more library hours and computer lab. Hours for better utilization of teaching facilities. ➤ Utilization of interdepartmental activities.
6.	Co-curricular activities in the institution	(81%) of the parents have responded the questions in very good and excellent category. ➤ Departmental and class wise involvement of students will be encouraged so that every class will get equal opportunity to be a part of various co-curricular activities.
7.	Skills enhancement programs in the curriculum for better result in placement activities	(72%) of the parents have responded the questions in very good and excellent category. ➤ For the next session simulation training hours will be a part of curriculum for the students to provide direct hand on clinical experience, practice session will be arranged for the students. ➤ Started with mock interviews for the outgoing students to enhance their communication skills and confidence level.
8.	Placement activities in the institution	(69%) of the parents have responded the questions in very good and excellent category. ➤ Various placement agencies and institution are given opportunity to conduct interview
9.	Cultural activities in the institution	(88%) of the parents have responded the questions in very good and excellent category. ➤ It is planned to involve a specified number of students from each class so that every class will get equal opportunity to be a part of various cultural activities.
10.	Transparency in the examination and evaluation system of university	(71%) of the parents have responded the questions in very good and excellent category. ➤ University have controller of examination, full fledged examination branch, confidentiality and evaluation ethics are maintained. ➤ Opportunity for re-evaluation will enhance the transparency.

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 SGT University
 Budhera, Gurugram

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Ms. Shweta Handa

Prof. KVS Chaudhary

Ms. M. Laxmi

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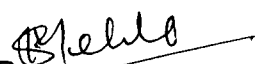
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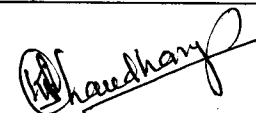
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ACTION TO BE TAKEN ON TEACHER'S FEEDBACK

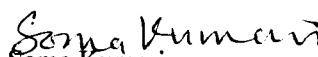
S.No.	Question	ACTION TAKEN REPORT
1.	Content of the course is based on industry needs and demands	90% teachers rated between very good to excellent. It was decided that efforts will be made to make it more clinical oriented by regular revision and include simulation in teaching in discussion with faculty members, experts from academics.
2.	Course has good balance between theory and practical application	81% teachers rated between very good to excellent and 13% rated it as good. Practical aspect is given equivalent importance as that of theory in the curriculum, The more focus on hands on techniques and bed side learning in clinical and community settings.
3.	Course content stimulate my interest in subject area	95% of teachers rated between very good to excellent and 05% as good. Nursing curriculum incorporate with latest methodology.
4.	Employability is given weightage in curriculum design and development	90% of teachers rated it as very good to excellent. Syllabus taught is in accordance with the requirement of global need. It was decided that more focus to be given on clinical training with simulation and latest advancements and techniques to make students ready for industry.
5.	The Curriculum is updated time to time	82% of teachers rated it as very good to excellent. Curriculum is updated from time to time.
6.	Freedom to propose, suggest modify topics in syllabus/course content	71% of teachers rated it as very good to excellent. it was decided to take opinion of all faculty members of different specialties as well as external experts for their inputs regarding modification of syllabus and course content.
7.	Freedom to innovate and adopt new teaching methodologies/ strategies	95% of teachers rated very good to excellent and 5% as good. New teaching methodology is incorporated in the curriculum and teacher are free to adopt innovative and latest teaching methodologies.


8.	Freedom to design strategies and formative assessment	61% of teachers rated it as excellent and 34% as very good. Teachers will be asked for improving formative assessment and provide suggestions
9.	Adequate no of reference books are available in library	95% of teachers rated good to excellent. It was decided that the availability, accessibility and adequacy of reference sources would be further increased. It was decided to review list of reference books and add latest edition of books and journals.
10.	Appropriate teaching aids are available in lecture theatres	92% of teachers rated it as very good to excellent. Appropriate teaching aids are available in lecture theatres. Teachers shall be asked to give their inputs for the type of teaching aids that they would be needing for their teaching sessions.
11.	Internal/Sessional exams conducted on time with adequate coverage of syllabus	Teachers are extremely satisfied with internal assessment pattern and examination conducted.
12.	Level of satisfaction with percentage of theory and practical marks in examination	90% rated it as very good to excellent. Theory and practical marks are given relevant weightage in curriculum.
13.	Level of satisfaction with inclusion of objective type questions in exam	94% teachers rated it as very good to excellent. Suggestions shall be asked from faculty members for modifications required.
14.	Rate your level of satisfaction with examination and evaluation pattern of university	42% rated it as excellent 50% as very good and 8% as average. The faculty members shall be asked to give suggestions examination and evaluation pattern.
15.	Overall environment in department is conducive to teaching and learning	84% of teachers rated it as very good to excellent. It was decided to promote an environment by creating a communal atmosphere in department for teaching and learning for all faculty members.


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| 4. Ms. M. Laxmi, Associate Professor, Faculty of Nursing | - | Member |
| 5. Ms. Shalu, Tutor(PG), Faculty of Nursing | - | Member |

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ACTION TO BE TAKEN ON ALUMNI FEEDBACK

S.No.	Question	ACTION TAKEN REPORT
1.	Level of satisfaction with the course	Most of alumni were rated course curriculum as excellent. Simulation will be added in the curriculum. Upcoming batches will be trained at simulation center to made more clinical orientated.
2.	Relevance of curriculum to degree	It was rated from good to excellent.
3.	Placement opportunities through institution	Placement opportunities were rated from good to excellent. A placement opportunity for students is provided. CRC of SGT University will ask to take more effort to provide the placement opportunities.
4.	Placement opportunities provided by curriculum	It was rated from good to excellent. Nursing curriculum is job oriented. Department will be take efforts to make it more clinical/industry oriented by advanced techniques or simulation.

Q.5. Any special training/ tools/ new technologies you have learnt to meet the current job requirements?

- Simulation Training
- Research in specific field

Q.6. Any valuable suggestions to improvise the curriculum?

- Student suggested that curriculum should include new technology which is used in Hospital

Action taken:

1. All students of faculty of nursing trained in simulation lab as per recommendation of Indian Nursing Council, Delhi. This is most useful during their clinical practice in better way.

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Mrs. M. Laxmi
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